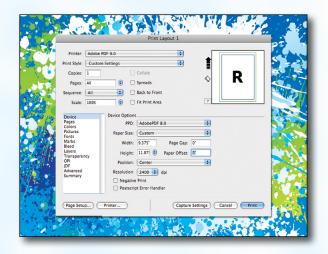
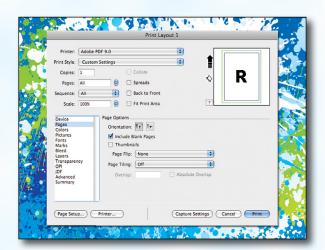
#### Step 1: • From the File menu select Print.

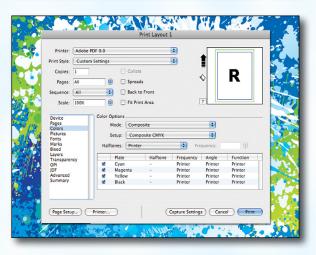
- Choose Adobe PDF 9.0 for your Printer.
  (NOTE—this Printer Description will only be available if you have Acrobat 9.)
- Select All for Pages.
- Select All for Sequence.
- Set Scale to 100%.
- <u>Under Device Options:</u>
  Choose Adobe PDF 9.0 for your PPD.
- Select **Custom** for **Paper Size**.
- Add one inch to the height and width of your document, and enter this in for Paper Width and Paper Height. This will allow adequate room for a bleed and crop marks.
- Set Position to Center and Resolution to 2400.
- Do not check any boxes in this window.
- NEXT, click the **Pages** tab on the left under **Device**.
- Step 2: On the Pages tab, check only the box next to Include Blank Pages.
  - Select None for Page Flip.
  - Select Off for Tiling.
  - NEXT, click the **Colors** tab on the left.

### Step 3: • Select Composite for Mode.

- Select Composite CMYK for Setup. If you are printing with spot colors, select Composite CMYK and Spot.
- Select Printer for Halftones.
- NEXT, click the **Pictures** tab on the left.









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#### Step 4: • Select Normal for Output.

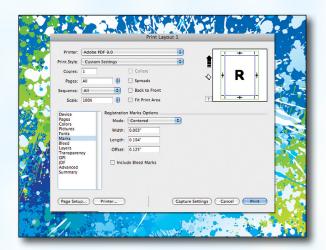
- Choose **Binary** for **Data**.
- Check the box for Full Resolution TIFF Output.
- NEXT, click the **Fonts** tab on the left.

### Step 5: • Check the box for Select All under Font Options.

• NEXT, click the **Marks** tab on the left.

Printer: Adob		\$		
	tom Settings		<b></b>	
		•		
Copies: 1	Collate		♦ <b>R</b>	
Pages: All	Spreads			
equence: All	Back to Fr	ont		
Scale: 100%	🔋 📄 Fit Print A	rea	?	
Device lages Jolors Cictures Joints Jarks Jeed Aarks Jeed Transparency JPI DF DF Udvanced Jummary	Picture Options Output: Normal Data: [Binary ☐ Overprint EPS/PDF ☑ Full Resolution Tif	Black		

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Sequence:	All	•	Back to Front			
Scale:	100%		E Fit Print Area		?	
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#### Step 6:

- Select Centered for Mode.
- Leave the **Width** and **Length** at their default values.
- Set the **Offset** to **.125**".
- NEXT, click the **Bleed** tab on the left.

### Step 7: • Set the Bleed Type to Symmetric.

- Enter .25" for the Amount.
- Check the box next to Clip at Bleed Edge.
- NEXT, click the **Layers** tab on the left.

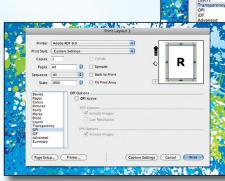
- Step 8: Check the box next to Select All if you want to print all layers. Otherwise select just the layers you want to appear.
  - NEXT, click the **Transparency** tab on the left.

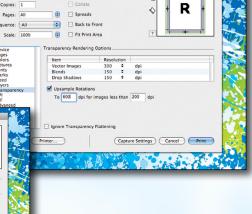
Print Style:      Custom Settings      Image: Collate        Copies:      1      Collate        Pages:      All      Image: Spreads        Sequence:      All      Image: Block to Front        Scale:      100%      Image: Block to Front        Device      Bleed Options
Scale: 100% (b) Fit Print Area
Pages Colors Pictures Marks Bleed Layers Layers Diff Dif Advanced Summary

Printer:	Adobe	PDF 9.0			i + i
Print Style:	Custom Settings				
Copies:			Collate	_	D
Pages:	All		Spreads	\$	R
Sequence:	All	:	Back to Front		
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Bleed Layers Transpare OPI	ncy	Plates use	d on selected Layer:		
JDF Advanced Summary		No select	ion		
(Page Setu		Printer		pture Settings )	ancel Print



- Leave the **Ignore Transparency Flattening** box *unchecked*.
- NEXT, click the **OPI** tab on the left.
- Leave the **OPI Active** box *unchecked*.
- NEXT, click the **Advanced** tab on the left.





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nt Style: Custom Setting

#### **Step 10:**

**Step 11:** 

**Step 12:** 

• Set Postscript Level to Postscript Level 3.

NEXT, click the **Printer** button.
 (NOTE—the **Printer** button, NOT the **Print** button)

- In the window that pops up choose Adobe PDF
  9.0 for Printer.
  - Select Standard for Presets.
  - Change "Copies & Pages" to PDF Options. Change Adobe PDF Settings to Press Quality. Leave After PDF Creation to Launch nothing.

Finally, select a location and name for your new

When the screen underneath becomes visible, click

Click the Save button to save your PDF.

When your PDF has finished saving,

open it and view every page.

Your PDF will print as it views.

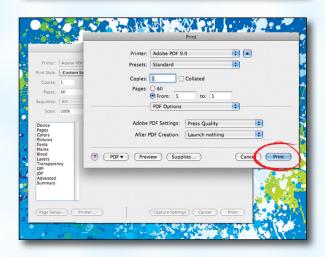
Now click Print.

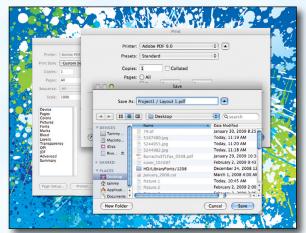
PDF.

Print.

•

rint Style: Custom Set • Copies: R 0 Spreads Pages: All Back to Front equence: All • 🗌 Fit Print Area Scale: 100 . PostScript Level: PostScript Level 3 • Capture Settings Cancel Print Page Se







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