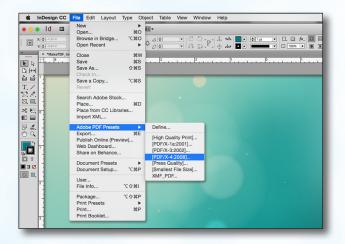
CPC PRINTING AND PROMOTIONS Creating a PDF using InDesign CC 2015 (Mac)

Step 1:

 From the File menu select Adobe PDF Presets and choose PDF/X-4.



Step 2: • Select a location and name for your new PDF.

Click Save.

| 5 | ave As: Tags: | MakePDF_InDesignCC201 | 5Mac.pdf | | |
|----------------|------------------|-----------------------|-----------------|--------------|-----------------|
| | | Desktop | • | Q Search | |
| | 000 | Desktop | × | Q Bearon | |
| Favorites | Nar | ne ^ | Date Modified | S | ize |
| Bivendell | | Jobs due in.pdf | Sep 15, 2015, | 4:04 PM 14 F | KB |
| | E F | Packaged | Yesterday, 2:41 | PM | |
| Jobs | E F | SC_Links | Yesterday, 2:44 | PM | |
| | | Screen Sh1.56.28 PM | Sep 1, 2015, 1 | 56 PM 49 H | KB |
| _INPUT_Files | | Screen Sh8.42.54 AM | Sep 4, 2015, 8 | 42 AM 67 H | KB |
| | | Screen Sh2.00.41 PM | Today, 12:00 P | M 357 H | KB |
| Desktop | | Screen Sh2.05.54 PM | Today, 12:06 P | M 175 H | KB |
| | | Screen Sh2.06.05 PM | Today, 12:06 P | M 181 F | KB |
| Personal | | Screen Sh2.06.29 PM | Today, 12:06 P | M 154 F | KB |
| 0. | | Screen Sh2.07.09 PM | Today, 12:07 P | M 144 F | <b< td=""></b<> |
| Downloads | | Screen Sh2.07.38 PM | Today, 12:07 P | M 128 F | (B |
| Macintosh HD | | Screen Sh2.08.21 PM | Today, 12:08 P | M 120 F | KB |
| Macintosh HD | | Screen Sh2.08.54 PM | Today, 12:08 P | M 157 H | KB |
| Music | | Screen Sh2.09.29 PM | Today, 12:09 P | | |
| | | Screen Sh2.09.35 PM | Today, 12:09 P | | |
| A tammy | | | T 1 10.000 | | - |
| Hide extension | ew Fold | | | Cance | lave |

Step 3: • You should now see a screen like the one on the right.

- Select All for Pages.
- Beneath that, choose Pages, not Spreads.
- Leave all the other boxes at the default of *unchecked*.
- Disregard the **Compression** tab.
- NEXT, click the Marks and Bleeds tab on the left.

| Adobe PDF Preset: [| PDF/X-4:2008] | · · · · · · · · · · · · · · · · · · · | | | |
|---|--|---|--|--|--|
| Standard: | PDF/X-4:2010 | Compatibility: Acrobat 7 (PDF 1.6) | | | |
| General | General | | | | |
| Comparation Conjunction Conjunt Advanced Security Berumary | checked or must content exchang PDF documents, | Description: Use these settings to create Adobs PDF documents that are to be checked or must conform to PDFX-42008, an ISO standard for graphic content exchange. For more information on creating PDFX-4 comparat PDF documents, pilease refer to the Acrobat User Guide. Created PDF documents can be opened with Acrobat and Adobe Reader 5 and later. | | | |
| | Pages | Viewing | | | |
| | | View: Default | | | |
| | O Range: All Pages | Layout: Default | | | |
| | Pages | Open in Full Screen Mode | | | |
| | Spreads | | | | |
| | Options | | | | |
| | Embed Page Thumbnails | | | | |
| | Optimize for Fast Web Vie Create Tagged PDF | ew Create Acrobat Layers | | | |
| | Export Layers: Visible & Pri | ntable Layers | | | |
| | Include | | | | |
| | Bookmarks | | | | |
| | Hyperlinks Visible Guides and Grids | | | | |
| | Interactive Elements: Do No | at Include | | | |
| Save Preset | | Cancel Export | | | |



Creating a PDF using InDesign CC 2015 - Mac (1 of 2) Oct 2015

CPC PRINTING AND PROMOTIONS Creating a PDF using InDesign CC 2015 (Mac)

Step 4:

- Check Crop Marks and Page Information.
- Leave Type at Default and Weight at .25.
- Change Offset to .25.
- Do NOT check Use Document Bleed
 Settings unless your bleeds are set to .25.
- Select .25 in for a bleed on the Top, Bottom, Left, and Right.
- Do NOT check Include Slug Area.
- NEXT, click the **Output** tab on the left.

| Adobe PDF Preset: [PD Standard: PD | | Compatibility: Acrobat 7 (PDF 1.6) | - |
|---------------------------------------|-----------------------------------|------------------------------------|----------|
| Staridard. [PD | P/X-4.2010 | company, Acrobat 7 (PDP 1.6) | - |
| General | Marks and Bleeds | | |
| Compression | - Marks | | |
| Marks and Bleeds | All Printer's Marks | | |
| Output | | Type: Default | |
| Advanced Security | Crop Marks | Weight: 0.25 pt | |
| oucumy Summary | | Offset: 🗘 0.25 in | |
| | Registration Marks Color Bars | | |
| | | | |
| | Page Information | | |
| | Bleed and Slug | | |
| | Use Document Bleed Settings | | |
| | Bleed: | | |
| | | | |
| | Top: 0.25 in | Left: 🗘 0.25 in | |
| | Bottom: 🗘 0.25 in | Right: 0.25 in | |
| | Include Slug Area | | |
| | L mondae only Area | | |
| | | | |
| Save Preset | | Cancel Expor | |
| Jave Flebet | | Calicei Copor | <u> </u> |

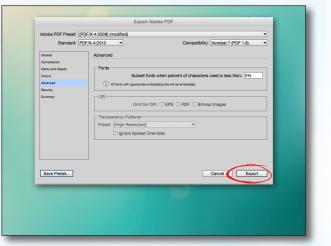
- Step 5: Under Color, Color Conversion should be left at default of No Color Conversion.
 - Under PDF/X, Output Intent Profile Name should be left at default of Working CMYK - U.S. Web....
 - NEXT, click the **Advanced** tab on the left.

| | Export Adobe PDF |
|-----------------------|---|
| obe PDF Preset: [PDF/ | (-4:2008) (modified) |
| Standard: PDF/X | -4:2010 Compatibility: Acrobat 7 (PDF 1.6) |
| neral | Output |
| mpression | |
| arks and Bleeds | Color |
| tput | Color Conversion: No Color Conversion |
| vanced | Destination: N/A |
| mmary | Profile Inclusion Policy: Include All RGB and Tagged Source 💌 |
| , | |
| | Simulate Overprint Ink Manager |
| | PDF/X |
| | Output Intent Profile Name: Working CMYK - U.S. Web C |
| | |
| | Output Condition Name: |
| | Output Condition Identifier: CGATS TR 001 |
| | Registry Name: http://www.color.org |
| | |
| | Description |
| | Position the pointer over a heading to view a description. |
| | |
| Save Preset | Cancel Export |
| | |
| | |

Step 6: • Under Fonts, Subset fonts when percent of characters used is less than: should be set to 0%.

- Disregard the **Security** and **Summary** tabs.
- Click Export.
- When your PDF has finished saving, open it and view every page.

Your PDF will print as it views.





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